ITEMIZED ESTIMATE

BUSINESS

Business name _____

Address _____

Phone / email _____

ESTIMATE DETAILS

Estimate no. _____

Date _____

Valid until _____

Lead time _____

CLIENT

Client _____ Contact _____

Delivery address _____

ITEMS

Item no.	Description	Qty	Unit	Unit price	Amount

Subtotal	
Volume discount (_____%)	
Delivery and installation	
Sales tax, if applicable (_____%)	
Estimated total	

TERMS

_____

_____

EXCLUSIONS

_____

_____

_____ _____ _____

Accepted by (client signature) Print name Date

Prices are for the items and quantities shown above and are valid until the date shown.