ESTIMATE

BUSINESS

Business name _____

Address _____

Phone / email _____

ESTIMATE DETAILS

Estimate no. _____

Date _____

Valid until _____

Prepared by _____

CLIENT AND JOB

Client name _____ Phone / email _____

Address _____

Job _____

LABOR

Description	Qty	Unit	Unit price	Amount

Labor subtotal

MATERIALS

Description	Qty	Unit	Unit price	Amount

Materials subtotal

Subtotal

Sales tax, if applicable (_____%)

Estimated total

Proposed deposit (_____%)

FROM ESTIMATE TO FINAL BILL

_____

_____

_____

EXCLUSIONS

_____

_____

_____ _____ _____

Accepted by (client signature) Print name Date

Prices are valid until the date shown; the accepted estimate becomes the basis for the final bill.