PROJECT ESTIMATE

PREPARED BY

Business name _____

Address _____

Phone / email _____

ESTIMATE DETAILS

Estimate no. _____

Date _____

Valid until _____

Prepared by _____

CLIENT AND PROJECT

Client _____ Proposed start _____

Project _____

PHASE 1: DISCOVERY AND DESIGN

Phase / item	Basis	Qty	Rate	Amount

Phase 1 subtotal

PHASE 2: BUILD AND TEST

Phase / item	Basis	Qty	Rate	Amount

Phase 2 subtotal

FIXED-FEE ITEMS

Phase / item	Basis	Qty	Rate	Amount

Fixed-fee subtotal

Subtotal

Sales tax, if applicable (_____%)

Estimated total

Proposed deposit (_____%)

ASSUMPTIONS

_____

_____

_____

_____ _____ _____

Accepted for the client (signature) Print name and title Date

Hours are estimates based on the assumptions above; prices are valid until the date shown.