DJ INVOICE

DJ

Business name _____

Address _____

Phone / email _____

INVOICE DETAILS

Invoice no. _____

Invoice date _____

Payment terms _____

Due date _____

BILL TO (CLIENT)

Client name _____ Email _____

Address _____

EVENT

Event _____ Event date _____

Venue _____

Performance time _____

PERFORMANCE

Item	Details	Qty	Unit	Rate	Amount

Performance subtotal

EQUIPMENT AND LIGHTING

Item	Details	Qty	Unit	Rate	Amount

Equipment and lighting subtotal

OVERTIME AND TRAVEL

Item	Details	Qty	Unit	Rate	Amount

Overtime and travel subtotal

HOW TO PAY

Accepted methods _____

Account name _____

Bank details _____

Payment reference _____

Subtotal	
Sales tax, if applicable (_____%)	
Total	
Less: deposit received	
Amount due	

BILLING NOTES

_____

_____

Thank you for having us. Please quote the invoice number with your payment.