FLORIST INVOICE

FLORIST

Business name _____

Address _____

Phone / email _____

INVOICE DETAILS

Invoice no. _____

Invoice date _____

Payment terms _____

Due date _____

Event agreement _____

BILL TO (CLIENT)

Client name _____ Email _____

Address _____

EVENT

Event _____

Event date _____

Venues _____

ARRANGEMENTS

Item	Details	Qty	Unit	Rate	Amount

Arrangements subtotal

INSTALLATION AND STRIKE

Item	Details	Qty	Unit	Rate	Amount

Installation and strike subtotal

DELIVERY

Item	Details	Qty	Unit	Rate	Amount

HOW TO PAY

Accepted methods _____

Account name _____

Bank details _____

Payment reference _____

Subtotal

Sales tax, if applicable (_____%)

Total

Less: deposit received

Amount due

EVENT NOTES

_____

_____

Thank you for letting us be part of your day.