HANDYMAN INVOICE

HANDYMAN

Business name _____

Address _____

Phone / email _____

License no. _____

INVOICE DETAILS

Invoice no. _____

Invoice date _____

Payment terms _____

Due date _____

Work dates _____

BILL TO (CLIENT)

Client name _____ Phone / email _____

Address _____

COMPLETED TASKS

Item	Details	Qty	Unit	Rate	Amount

Tasks subtotal

LABOR

Item	Details	Qty	Unit	Rate	Amount

Labor subtotal

MATERIALS

Item	Details	Qty	Unit	Rate	Amount

Materials subtotal

HOW TO PAY

Accepted methods _____

Account name _____

Bank details _____

Payment reference _____

Subtotal

Trip fee

Sales tax on materials, if applicable (_____%)

Total

Less: deposit received

Amount due

JOB NOTES

_____

_____

Thank you. Please quote the invoice number with your payment.