PHONE REPAIR INVOICE

REPAIR SHOP

Business name _____

Address _____

Phone / email _____

INVOICE DETAILS

Invoice no. _____

Invoice date _____

Payment terms _____

Due date _____

Ticket no. _____

BILL TO (CUSTOMER)

Customer name _____

Phone / email _____

DEVICE

Device _____

Make / model _____

IMEI / serial no. _____

Drop-off / pickup _____

Reported issue _____

Condition at drop-off _____

DIAGNOSTIC

Item	Details	Qty	Unit	Rate	Amount

Diagnostic subtotal

PARTS

Item	Details	Qty	Unit	Rate	Amount

Parts subtotal

LABOR

Item	Details	Qty	Unit	Rate	Amount

Labor subtotal

HOW TO PAY

Accepted methods _____

Account name _____

Bank details _____

Payment reference _____

Subtotal

Sales tax, if applicable (_____%)

Amount due

REPAIR NOTES

_____

_____

Thank you. Please keep this invoice for the repair warranty.