COMMISSION INVOICE

BROKERAGE

Brokerage name _____

Address _____

Phone / email _____

Agent _____

License no. _____

INVOICE DETAILS

Invoice no. _____

Invoice date _____

Payment terms _____

Due date _____

Closing file no. _____

BILL TO (CLOSING AGENT)

Company _____ Attention _____

Address _____

Email _____

PROPERTY AND SALE

Seller (client) _____ MLS no. _____

Property address _____

Sale price _____ Closing date _____

Listing agreement _____

COMMISSION

Description	Sale price	Commission %	Amount

Gross commission	
Less: buyer's brokerage share, disbursed at closing (_____%)	
Less: referral fee to [Referring brokerage], disbursed at closing (_____%)	
Amount due	

HOW TO PAY

Accepted methods _____ Account name _____

Bank details _____ Payment reference _____

COMMISSION AND SPLIT

_____

_____

Please disburse the amount due to the brokerage named above at closing and quote the invoice number.