RENTAL INVOICE

RENTAL COMPANY

Business name _____

Address _____

Phone / email _____

INVOICE DETAILS

Invoice no. _____

Invoice date _____

Payment terms _____

Due date _____

Rental agreement no. _____

BILL TO (CUSTOMER)

Customer name _____ Phone / email _____

Address _____

RENTAL PERIOD

Rental dates _____

Delivery address _____

Return condition _____

RENTAL ITEMS

Item	Details	Qty	Unit	Rate	Amount

Rental items subtotal

DELIVERY AND PICKUP

Item	Details	Qty	Unit	Rate	Amount

Delivery and pickup subtotal

HOW TO PAY

Accepted methods _____

Account name _____

Bank details _____

Payment reference _____

Subtotal	
Damage waiver on rental items (_____%)	
Sales tax, if applicable (_____%)	
Security deposit, refundable	
Total	
Amount due	

RENTAL NOTES

_____

_____

Please quote the invoice number with your payment.