ROOFING INVOICE

ROOFING CONTRACTOR

Business name _____

Address _____

Phone / email _____

License no. _____

INVOICE DETAILS

Invoice no. _____

Invoice date _____

Payment terms _____

Due date _____

Work order no. _____

BILL TO (CLIENT)

Client name _____ Phone / email _____

Address _____

ROOF AND WORK DATES

Property address _____

Work dates _____

Roof area _____

New roof _____

TEAR-OFF AND DECKING

Description	Qty	Unit	Unit price	Amount

Tear-off and decking subtotal

UNDERLAYMENT AND ROOFING MATERIALS

Description	Qty	Unit	Unit price	Amount

Materials subtotal

FLASHING AND VENTILATION

Description	Qty	Unit	Unit price	Amount

Flashing and ventilation subtotal

INSTALLATION LABOR

Description	Qty	Unit	Unit price	Amount

Labor subtotal

Subtotal	
Sales tax on work and materials, if applicable (_____%)	
Dumpster and disposal fee, passed through at cost	
Permit fee, passed through at cost	
Total	
Less: deposit received	
Amount due	

HOW TO PAY

Accepted methods _____ Account name _____

Bank details _____ Payment reference _____

JOB NOTES

_____

_____

Thank you. Please quote the invoice number with your payment.