WEB DESIGN INVOICE

DESIGNER

Business name _____

Address _____

Phone / email _____

INVOICE DETAILS

Invoice no. _____

Invoice date _____

Payment terms _____

Due date _____

Project no. _____

BILL TO (CLIENT)

Company _____ Attention _____

Address _____

Email _____

PROJECT

Project _____

Design delivered _____ Developer _____

DESIGN PHASES

Item	Details	Qty	Unit	Rate	Amount

Phases subtotal

REVISION ROUNDS

Item	Details	Qty	Unit	Rate	Amount

Revisions subtotal

STOCK IMAGES AND FONTS, PASSED THROUGH AT COST

Item	Details	Qty	Unit	Rate	Amount

Subtotal

Sales tax on design services, if applicable (_____%)

Stock images and fonts, passed through at cost

Total

Less: deposit received

Amount due

HOW TO PAY

Accepted methods _____ Account name _____

Bank details _____ Payment reference _____

PROJECT NOTES

Thank you. Please quote the invoice number with your payment.