WEB DEVELOPMENT INVOICE

DEVELOPER

Business name _____

Address _____

Phone / email _____

INVOICE DETAILS

Invoice no. _____

Invoice date _____

Payment terms _____

Due date _____

Project no. _____

BILL TO (CLIENT)

Company _____ Attention _____

Address _____

Email _____

PROJECT

Project _____

Site _____ Agreement _____

MILESTONES

Item	Details	Qty	Unit	Rate	Amount

Milestones subtotal

ADDITIONAL HOURS

Item	Details	Qty	Unit	Rate	Amount

Additional hours subtotal

HOSTING, DOMAIN AND LICENSES, PASSED THROUGH AT COST

Item	Details	Qty	Unit	Rate	Amount

Subtotal

Sales tax on development services, if applicable (_____%)

Hosting, domain and licenses, passed through at cost

Total

Less: retainer applied

Amount due

HOW TO PAY

Accepted methods _____ Account name _____

Bank details _____ Payment reference _____

BILLING NOTES

Please quote the invoice number with your payment.