ITEMIZED RECEIPT

PAID

SELLER

Business name _____

Address _____

Phone / email _____

RECEIPT DETAILS

Receipt no. _____

Date _____

Served by _____

CUSTOMER

Customer name _____

Account no. (optional) _____

Item	SKU	Qty	Unit price	Amount

PAYMENT

Payment method _____

Date paid _____

Subtotal	
Discount (10%)	
Tax ([Tax rate %])	
Total	
Amount paid	
Balance	

Paid in full. The discount is a percentage of the subtotal; tax is calculated on the subtotal after discount.