PAYMENT RECEIPT

PAYMENT RECEIVED

BUSINESS

Business name _____

Address _____

Phone / email _____

RECEIPT DETAILS

Receipt no. _____

Receipt date _____

RECEIVED FROM

Customer name _____ Email _____

Address _____

INVOICE

Invoice no. _____ Invoice date _____

For _____

Date received	Payment method	Reference	Amount

Invoice total	
Amount paid now	
Paid to date	
Balance remaining	

_____

Received by

The table lists every payment received on the invoice above, with this payment as the latest row. The balance remaining is the invoice total less the amount paid to date.