RECEIPT

**Your company name**

123 Your Street, City, State, Country, ZIP Code

564-555-1234

your@email.com

yourwebsite.com

**Billed to**

Client Name

Street address

City, State Country

ZIP Code

|  |  |
| --- | --- |
| **Receipt Number Date of issue**  mm/dd/yyyy00001 |  |

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Description** | **Unit cost** | | |  | **Qty/HR rate** | | | **Amount** | |  |
|  |  | | |  |  | | |  | |  |
| Your item name | $0 | | |  | 1 | | | $0 | |  |
| Your item name | $0 | | |  | 1 | | | $0 | |  |
| Your item name | $0 | | |  | 1 | | | $0 | |  |
| Your item name | $0 | | |  | 1 | | | $0 | |  |
| Your item name | $0 | | |  | 1 | | | $0 | |  |
| Your item name | $0 | | |  | 1 | | | $0 | |  |
| Your item name | $0 | | |  | 1 | | | $0 | |  |
|  |  | | |  |  | | |  | |  |
|  | |  |  | | |  |  | |  | | |  |
|  | |  |  | | |  | **Subtotal** | | $0 | | |  |
|  | |  |  | | |  | **Discount** | | $0 | | |  |
|  | |  |  | | |  | **(Tax rate)** | | 0% | | |  |
|  | |  |  | | |  | **Tax** | | $0 | | |  |
|  | |  |  | | | **Receipt Total** $0.00   |  |  |  | | --- | --- | --- | |  |  |  | |  | |  | | |  |

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**Thanks for your Business!**